**MUGA - Notes from meeting of Steering Group held in February 2018**

**Present:** Richard Bostock, Andrew Bryce, John Whyman, Stephanie Coupland, Stuart Kellett & Ian Bryce.

**Financial Matters**

**MUGA Group Bank Account:** We are in the process of opening a bank account for the newly formed H&C MUGA Club. Our expectation is the group will have an account opened with TSB in Hadleigh which will compliment the banking arrangements we have for the Community Council. The signatories for the account will be: Stuart Kellett, Debbie Archer and Andrew Bryce. Two of the three to sign any cheques.

**Contracts Group**

**Playing Field Site Access:** Following the last meeting Babergh District Councillor, Barry Gasper, has put the group in touch with Peter Garrett/Nick Elliot (Public Realm) to progress.

**MUGA Lighting Survey:** The group discussed the Lighting Survey to be undertaken. This is one of the planning permission reserved matters and has to be completed and submitted to BDC planning prior to the MUGA court lighting becoming operational. The contracts group will bring a discussion paper to the next meeting with recommendations to progress.

**Playing Surface:** The contracts group continue to research/fine tune the final ‘playing surface’ composition. Simon Hyde has visited several locations to survey/view ‘astro-turf’ variations upon this general theme. Their aim is to establish the best possible all around playing surface that’s compatible with the expected primary uses for the MUGA. Simon will be making recommendations for the final playing surface at the next meeting.

**Funding Group**

Cris V. Langton was unable to be present due to the severe weather and a written report was submitted as follows:

* A successful bid has been made to B&MSDC generating further funding of £22,000.An application has been made to The Lord Belstead Trust asking for funding for AstroTurf and electrical extension of electricity supply to MUGA.
* I have met with head of school re: their successful bid of £10,000 to lottery for all for changes to outside areas. The School have used a company specialised in grant applications which cost £150 in fees. I suggest we invest in this and apply for upgrade of hut including electricity supply to be extended to MUGA in conjunction with Community Council Executive.

**Operational Task Group**

**Website**: The operational task group members reported the MUGA was now ‘live’ on the newly created Chattisham & Hintlesham Community Council website. All agreed that this new facility, for ‘showcasing & informing’ the community, was a great step forward and would provide a good ‘sign post & stepping off point’ for the MUGA. It ensures the community remains well informed of the ‘build out’ developments, but also provides a platform for MUGA Club member booking and payments. It was agreed we must keep the MUGA content current and build a ‘readership’ within the community.

**MUGA Club Infrastructure Development**: Following the previous MUGA Group meeting. The group was asked to consider a ‘membership infrastructure’ proposal. The group have submitted a paper to the group for consideration. Emphasis remains on providing the facility free at point of use to the parish residents and ensuring we can create a safe and disciplined environment around the use of the MUGA. This requires the MUGA Club to undertake a certain degree of due diligence with our ‘users’ and validation of identities, addresses etc.

It was agreed the group would revisit this area again at our March meeting to develop further ideas. It was also agreed that a broad proposal for the formation of the ‘H&C MUGA Club’ including a draft document setting out the potential ‘Articles of Association’ will be discussed.