Chattisham & Hintlesham Parish Council

**MINUTES OF THE MEETING OF CHATTISHAM AND HINTLESHAM PARISH COUNCIL HELD AT THE COMMUNITY HALL ON THURSDAY 9th November 2017**

**PRESENT:**

**Councillors**: Stephanie Coupland (chair), David Marsh, Frances Self, John Whyman, Jamie Bostock, Ian Bryce, Debbie Archer, Stuart Kellett and Diane Chase.

**District Councillors:** Nick Ridley and Barry Gasper

**County Councillor:** Christopher Hudson

**Parish Clerk**: Samantha Barber.

**Members of the Public:** There were 5 members of the public present.

1. **Apologies for Absence -**

Apologies for absence had been received from Chris Leney, Ben Cox and Peter Eaton

1. **To approve the minutes of the meetings Thursday 12th October 2017**

Minutes for the meeting had been circulated to all councillors and were proposed by David Marsh and seconded by Frances Self. The minutes were duly signed by Stephanie Coupland.

1. **Declaration of Interest of any item on the Agenda -**

No declarations were made for the items on the agenda, but Ian Bryce signed in relation to the previous

meeting.

1. **Matters Arising from the Minutes –**

There has been no correspondence from Babergh Chief Executive Arthur Charvonia in relation to our letter sent in August.

1. **Adjournment for reports from County Councillor, District Councillors and comments from members of the public -**

County Councillor – Cllr Chris Hudson will be attending the remembrance service in Hintlesham and reported that the County Council is experiencing a time of great change. Digital communicating is being looked at by the Council for all sorts of reasons such as voting and health. Cllr Hudson offered to match fund a SID (smiley face) for Hintlesham however VAS signs have been applied for, the outcome of which is still awaited.

Broadband – Cllr Hudson has been in constant contact with Jane Storey the SCC member responsible for broadband regarding speeds in the village however at this time there is no update to report.

The lack of co-ordination by the police at incidents such as at a recent accident in the village was discussed it was suggested that it may be useful to write to Police Crime Commissioner Passmore about the lack of co-ordination by the police. The clerk will write.

District Councillor – Barry Gasper reported that at scrutiny the issue of floods and training had been raised. Parish Councils and those that look at planning in particular will be trained.

There was a call in to scrutiny regarding the merger of the councils where it was agreed that it would be referred to cabinet and would be discussed at full council. 4000 people across the two councils will be surveyed (a strict 2000 from each district). It was discussed that it is important that people understand the full reasons behind the need for a merger.

Cllr Nick Ridley reported that the final move to Endeavour is now underway, the first planning meeting at the new location has taken place.

The first round of joint local plan consultation is nearly complete.

Training of those on the planning committee at Babergh was discussed and it was stated that all members of the planning committee have to attend training.

A member of the public spoke to the council regarding future plans for the reservoir site, plans were looked at for a minimal impact house and a development of small houses as potential for the future.

1. **Clerk Vacancy –**

An advert has been placed with SALC and will be put in The Link and on the Suffolk Jobs Direct website. Samantha’s last meeting will be December.

1. **Planning -**

The following applications had been received and were looked at online by councillors.

*DC/17/05158 – Faith House,Duke Street*

*Erection of single storey rear extension/application for lawful development certificate*

It is not necessary for the Parish Council to comment on the application

1. **Joint Local Plan – Parish Council Submission**

A submission has been written and circulated to all Councillors for approval and comment. This was proposed by Ian Bryce and seconded by David Marsh with all in favour. The clerk will forward the submission to Babergh.

1. **MUGA - update**

All organisations have signed off and agreed the build. There is now a contract build group, funding group and an operation and integration group in place to deal with all aspects of the build to completion and use. All groups will meet again on the 6th of December.

1. **Reports from Parish Councillors**

Stephanie Coupland and David Marsh attended the recent parish liaison meeting. A note had been circulated with the details of that meeting. It was noted that a mix of councillors attending from the parish council would be useful at future meetings.

Community Council – There is a quiz night on 11th November. The events committee have been successful and have many different ideas for the future.

1. **Finance –**

The following cheques were approved and signed

Chq Expense Payee Amount

100956 Clerk Salary S Barber £108.35

1. **Data Regulations Policy**

Data Regulations will be altering in May 2018 and for that reason Councils need to be adopting the new code of practice. A data regulations policy had been written by the clerk and was proposed by Frances Self and seconded by David Marsh with all in favour.

1. **Correspondence Received**

Clerks and Councils Direct – to be circulated

1. **Any other business/items for next agenda**

Precept and budget

**There being no further business the meeting closed at 8.50 pm**