Chattisham & Hintlesham Parish Council

**MINUTES OF THE MEETING OF CHATTISHAM AND HINTLESHAM PARISH COUNCIL HELD AT THE COMMUNITY HALL MEETING ROOM ON THURSDAY 10th November 2016**

**PRESENT:**

**Councillors**: Stephanie Coupland (chair), John Whyman, Ben Cox, David Marsh, Diane Chase, Chris Leney and Peter Eaton

**Parish Clerk**: Samantha Barber.

**District Councillors**: Barry Gasper, Nick Ridley

**County Councillor**: Dave Busby

**Members of the Public:** There were 6 members of the public present.

1. **Apologies for Absence**

Apologies for absence had been received from Frances Self, Ian Bryce, Stuart Kellett, Debbie Archer and Jamie Bostock

1. **To approve the minutes of the meeting dated 13th October 2016**

The minutes had been circulated to all councillors and were proposed as a true record by John Whyman and seconded by Diane Chase the minutes were duly signed by Stephanie Coupland

1. **Declaration of Interest of any item on the Agenda**

No declarations were made

1. **Matters arising from the Minutes dated 13th October 2016**

All matters were being addressed as part of the agenda

1. **Adjournment for Reports from County and District Councillors, Comments from Residents**

County Council - Dave Busby had previously sent a report which is attached to these minutes. Households have received a leaflet reminding them what can and can’t be placed in the recycling bin. Glass collection had been looked at and whether it was worthwhile picking up kerbside. He added to this that the Community Transport initiative are always looking for more volunteers and that use of the service needs publicising. The website address is suffolkonboard.com. The school’s admission policy is changing with consultation closing on December 13th.

A14 repairs are taking place with some overnight closures.

Devolution – It is Dave’s understanding that not agreeing to devolution will mean that councils will miss out on a cash injection of £25million over Norfolk and Suffolk.

Peter Eaton asked about the status of the four companies set up by Suffolk County Council such as Vertas, and whether the directors are employees of SCC. Dave thinks that they are owned by SCC but will endeavour to source the Balance Sheet for the companies and check their status, he believes that they are owned by the County Council who own the equity but will check this out.

It was mentioned that Jane Storey SCC member responsible for Broadband would be willing to attend a parish council meeting to address questions surrounding the Superfast Broadband rollout. John Whyman agreed to look at the issues that need addressing in order to make any meeting as productive as possible. The clerk will then arrange suitable times.

District Council – Nick Ridley reported that Babergh/Mid Suffolk would take a vote on devolution on the 22nd of November. Concerns exist surrounding Norfolk County Council and their intentions.

Unfortunately, no parish councillors could attend the recent parish meetings which it was noted were arranged at short notice.

A new Chief Executive has been appointed, ArthurCharvonia who is currently strategic director.at Suffolk Coastal and Waveney will be starting his new role in the New Year. When asked the salary for the new Chief Executive, Nick Ridley said it was £110k per anum (the figure that appears in the Press) but he was corrected by Barry Gasper to the actual figure of £120k per anum.

A limited property company is being formed by Babergh/Mid Suffolk to deal with the £25million from both districts Barry Gasper stated that the question that should be asked is whether the districts should be borrowing money at a commercial rate under the auspices of a property investment company in the current economic climate. The details are vague and the directors of these companies are not yet known. A discussion followed about the nature of the companies being set up, the use of public money and the staffing with the district councillors currently not able to give any further answers.

The move of district offices into Ipswich now leaves one potential ‘spoke’ situated in Sudbury with no plans for keeping a presence in Hadleigh.

Council Tax – It is expected that there will be an increase of at least 2% maybe even as much as 3.5% if allowed.

The scrutiny committee had recently looked at the way in which complaints are handled. The process itself appears to be reasonable however it was noted that staff need to take complaints more seriously and deal accordingly.

At a recent SCC drainage and water run off committee meeting attended by Barry Gasper it became clear that planning officers need educating about flooding and need to take drainage issues into consideration more.

Parish Councils have access to a training video about drainage and flooding issues and it was mentioned that councillors were willing to come and talk to the parishes about this.

A legal requirement is needed for inclusion in deeds for flood management.

Members of the public had no comments.

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1. **Muga Update -**

The Community Council executive committee are due to meet and discuss the MUGA project on the 28th of November. The outcome of that meeting and the direction the project is then taking will be discussed at the next parish council meeting.

1. **Defibrillator Update –**

At the October meeting it was discussed that the best place for a defibrillator to be sited would be at Hintlesham Community Hall. The clerk had looked at funding from the British Heart Foundation and is waiting for the next round of grant funding to be released which is expected to be early 2017. Other avenues of funding would be looked at and it was noted that there had been recent items in the press regarding defective defibrillators from certain companies.

1. **Highways Matters including Road Safety , VAS Signs and Speed Survey**

The recent speed survey had been circulated to all councillors and forwarded to the local PCSO’s. The clerk will arrange for it to be placed on the website. The detail of the survey was discussed especially the increase in vehicle movements through the village since the previous survey in 2014.

Appropriate sites for Vehicle Activated Signs have been looked at and are awaiting clarification.

The volunteers from the school have completed and forwarded on their speedwatch forms

1. **Village Website Registration**

Community Action Suffolk have taken over the running of community and parish websites. This has resulted in a charge for the maintenance of the websites which will be £50.00 plus the VAT yearly. This was agreed by the council.

1. **Planning –**

A planning application for Nightingales, Clay Hill had been added to the Babergh Planning website on the day of the Parish Council meeting. As the paperwork, had not been received by the clerk and there had not been any opportunity for a site meeting it was agreed to hold a separate planning meeting on the 24th November when this application would be discussed.

1. **Reports from Parish Councillors.**

Community Council – A working party had been recently held to work on maintenance both inside and outside the Community Hall. There will be a further working party on the 20th November.

1. **Expenditure**

The following cheques were approved and signed

Chq Expense Payee Amount

 919 Clerk Salary S Barber £106.25

 920 Insurance CAS – Zurich Ins £204.26

 921 Website CAS £60.00

1. **Correspondence**

No paper correspondence had been received

1. **Any Other Business/Items for Next Agenda**

Precept and Budget

MUGA

**Meeting closed at 8.45pm**