Chattisham & Hintlesham Parish Council

**MINUTES OF THE MEETING OF CHATTISHAM AND HINTLESHAM PARISH COUNCIL HELD AT THE COMMUNITY HALL MEETING ROOM ON THURSDAY 12h January 2017**

**PRESENT:**

**Councillors**: Stephanie Coupland (chair), David Marsh, Diane Chase ,Peter Eaton, Ian Bryce, Debbie Archer, Jamie Bostock, Frances Self, Stuart Kellett and Chris Leney

**Parish Clerk**: Samantha Barber.

**District Councillors**: Barry Gasper, Nick Ridley

**County Councillor**: Dave Busby

**Members of the Public:** There were 5 members of the public present.

1. **Apologies for Absence**

Apologies for absence had been received from John Whyman and Ben Cox

1. **To approve the minutes of the meeting dated 8th December 2016**

The minutes had been circulated to all councillors and were proposed as a true record by Diane Chase and seconded by Ian Bryce the minutes were duly signed by Stephanie Coupland.

1. **Declaration of Interest of any item on the Agenda**

No declarations were made

1. **Matters arising from the Minutes dated 8th December 2016**

Defibrillator – The council have been granted two defibrillators, cabinets and training material from the British Heart Foundation. Volunteers were sought to position the cabinets, arrange the training and take on the regular checking and maintenance of the defibrillators. Debbie Archer and Stephanie Coupland will coordinate the training and contact the relevant people.

Yellow Lines – A parent from the school had written to SCC Highways to raise concerns about the proposed yellow lines and was informed that the lines will be discussed at a planning meeting on 25th January.

Speed – John Simpson at SCC Highways has been asked by Dave Busby to provide a quote for average speed cameras for Hintlesham.

MUGA – Stephanie Coupland and Frances Self visited Babergh planning to discuss the MUGA project , concerns about lighting and parking were raised by the Officer Lindsay Wright and these were discussed. Babergh will hopefully be able to provide a discount on the charge for making a planning application. A meeting is planned for 1st February of the MUGA committee.

A question was asked about whether a judgement had been received regarding the judicial review of the East Bergholt planning application, at this time nothing has been heard. There followed a discussion about the meaning of a judicial review and how this compares to an appeal process. A judicial review would mean that the application would be returned to the District Council to be looked at again whereas an appeal would have a decision made. An issue was raised about why members of the Babergh planning committee are sending letters to the EADT when communication should be through official channels i.e. via parish councils. Questions were also asked about why policy CS11 is not being used in the determination of planning applications, the vagueness of planning policy was discussed and it was mentioned by District Councillor Nick Ridley that this will not alter until a new local plan is adopted.

1. **Adjournment for Reports from County and District Councillors, Comments from Residents**

County Council - Dave Busby reported that with the NHS under immense pressure the advice is to use GP’s and A&E carefully.

District Council – Nick Ridley reported that the planning department are now based in Needham Market due to IT issues. An officer can still be available by appointment at Hadleigh. At the annual meeting Babergh will convert to Leader and Cabinet with seven cabinet members (including the leader and deputy) which are subject to scrutiny. Decision making should be speeded up and there will no longer be a strategy committee. The new Chief Executive is in place. Council tax is due to be increased by approx. 3.5%.

A question was raised about who appoints the cabinet with the answer given that the decision is made by the leader.

Diane Chase thanked Babergh for clearing a fly-tipping incident in Chattisham very quickly.

 A resident asked about the 30mph repeater signs in George Street and produced a map showing the lack of signage. It was also mentioned that there are no signs at Policeman’s Corner leading up Duke Street. It was questioned whether SCC Highways should be asked to look at the signage, Dave Busby will raise this at a meeting of the police on 18th January which is open to residents and any interested parties.

It was decided that Chief Commissioner Tim Passmore should be written to requesting a meeting with a few members of the Council/Residents. It was discussed that it was of the upmost importance that those attending would need to be clear on the purpose of the meeting and what outcomes they would like to see. A letter would be drafted by the clerk once the relevant points for discussion had been decided upon.

An article from the Independent was noted with regard to the impact of Nitrous Oxide fumes and health. With the large numbers of vehicle movements (especially HGV’s) along the A1071 George Street and the proximity to the road of residents houses and the school it was considered that the monitoring of Nitrous Oxide levels would be useful.

1. **BAPTC Update -**

At the last meeting of the BAPTC it was discussed that going forward the Alliance would need to employ the services of a clerk to manage the relevant administration duties. It was suggested that each council contribute £100.00 per annum and this was discussed. It was proposed by David Marsh and seconded by Peter Eaton with all in agreement that the parish council would be willing to make such a contribution.

1. **Planning –**

It was noted that the application B/16/01403 – Nightingales, Clay Hill, Hintlesham had been withdrawn.

No further applications needed consideration.

1. **Reports from Parish Councillors.**

There had been a recent working party to do some clearance around the pond area and further work is planned**.**

VAS Signs – Much work had been undertaken to identify possible sites for the signs. A request will now be made for an assessment of these sites. The Safer Neighbourhood Team in Hadleigh would also be contacted as they need to approve the installation of signs.

Dave Busby mentioned that he would be willing to provide funds.

There had not been any recent Speedwatch as the camera is currently being mended.

1. **Expenditure**

The following cheques were approved and signed

Chq Expense Payee Amount

 933 Clerks salary S Barber £106.25

 934 Church clock service Smith of Derby ltd £195.60

1. **Budget/Precept 2017/18**

After slight alterations to the budget to take into account the clerk’s salary increase and the service for the St Nicholas Church clock it was agreed by the Council that the precept should be set at £5982 which amounted to a 2% increase (£117). This was proposed by Chris Leney and seconded by Debbie Archer with all in agreement.

The budget will be published on the website and relevant forms sent to Babergh.

1. **Correspondence Received**

Clerks and Councils Direct

The Local Councillor

Both to be circulated

1. **Any Other Business/Items for Next Agenda**

There were no further items

**Meeting closed at 8.40 pm**