

# Chattisham & Hintlesham Parish Council

## MINUTES OF THE MEETING OF CHATTISHAM AND HINTLESHAM PARISH COUNCIL HELD AT THE COMMUNITY HALL ON THURSDAY 12<sup>th</sup> October 2017

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### PRESENT:

**Councillors:** Stephanie Coupland (chair), David Marsh, Peter Eaton, Frances Self, John Whyman, Jamie Bostock and Ben Cox

**District Councillors:** Nick Ridley and Barry Gasper

**Parish Clerk:** Samantha Barber.

**Members of the Public:** There were 8 members of the public present.

#### 1. Apologies for Absence -

Apologies for absence had been received from Cllr Christopher Hudson and, Stuart Kellett, Debbie Archer, Chris Leney, Ian Bryce and Diane Chase

#### 2. To approve the minutes of the meetings Thursday 14<sup>th</sup> September

Minutes for the meeting had been circulated to all councillors and were proposed by Peter Eaton and seconded by Frances Self. The minutes were duly signed by Stephanie Coupland.

#### 3. Declaration of Interest of any item on the Agenda -

Jamie Bostock signed the book in relation to planning

#### 4. Matters Arising from the Minutes –

An estimate for the cost of unsuitable for HGV signs at junctions in Hintlesham and Chattisham have been received by Councillor Hudson and will hopefully now be ordered.

Broadband – Due to the absence of Cllr Hudson there was no update on the Broadband situation and it was stated by Peter Eaton that in the months since elected Cllr Hudson has been absent at 50% of meetings and an update on various current parish council matters would be welcomed if he was unable to attend.

The complaint letter sent to the Chief Executive of Babergh on the 7<sup>th</sup> of August has still not been replied to although it was acknowledged by his PA on the 10<sup>th</sup> August, the clerk will follow this up.

Frances Self and David Marsh had made a visit to Planning Officer Gemma Parnell at Babergh regarding the application for 11 houses in Duke Street. Gemma had stated that for an application that size it would make sense to go to Committee. District Councillor Barry Gasper was asked to call in the application and stated that the process is that any potential call ins are vetted by a small committee before a decision is made. Cllr Hudson has also been asked for his support in objecting to the application in terms of traffic along the A1071 and school places.

A Fun Day was arranged by the Community Council events committee which was well received and the Committee were congratulated for a successful event.

Joint Local Plan – The joint local plan consultation document was discussed and it was agreed that as there is only a small amount of time to answer the questions it was proposed that the questions around spatial distribution are looked at with a submission made by the Council. It was noted that any questions which are answered need to have the relevant question number attached to them. Frances Self will e-mail a draft submission in answer to the questions with an indication of where and what people need to focus on

within the plan document. This can then be finalised at the November Parish Council meeting as the deadline for submissions will be the following day.

Village Website – It is probable that there will be the creation of a Community Council events website which will be linked to the main village site

**5. Adjournment for reports from District Councillors and comments from members of the public -**

Cllr Nick Ridley reported that staff are now moving into Endeavour House and staff issues at Babergh are being dealt with. All staff should be in situ by the end of the year. The boundary commission have made a determination, and this is now part of a consultation process taking three months. It was stated by Barry Gasper that the document contains several inaccuracies. Thirty- two members are proposed with Hintlesham and Chattisham being part of a one- member ward.

Parish Liaison Meetings – Invitations have been sent, David Marsh and Stephanie Coupland will attend. The formation of a new district council for 2019 by merging Babergh and Mid Suffolk is being discussed once again with a joint council meeting on Friday 13<sup>th</sup> to move forward with the process. A statistically meaningful survey will take place to determine whether the public are in favour or not especially as a referendum took place a couple of years ago where the decision to merge was rejected. After this many consultation's will be required before any final merger.

It will have been eight years from the referendum to any changes in 2019 and many factors have altered since that decision.

The joint local plan initial consultation will be closed on the 11<sup>th</sup> November, however there will be another period of consultation and a great deal of discussion and participation before the final plan is produced.

The new Director of Strategy at Babergh's salary was questioned.

The financial saving of moving into Endeavour House has not been quantified. The future of Corks Lane has yet to be decided, it may be developed or sold there have not been any final decisions yet. Cllr Barry Gasper stated that the Corks Lane property may well be developed by Babergh themselves rather than sold.  
Public –

There have been two speed traps on 20<sup>th</sup> September and 11<sup>th</sup> October with many prosecutable offences recorded.

Planning item DC/17/04737 a member of the public spoke regarding their objection to the application which they have submitted to Babergh and is available to view on the Babergh website, a copy is also held with these minutes.

The applicant spoke about the development the conservation of Home Wood and how the glamping units would provide an income to preserve the wood. It was stated that the nearest unit is over 100 metres away from the closest neighbouring properties. Surface and foul water drainage will be dealt with as part of the detailed planning application. Construction of the units will cause minimal damage to the environment. Highways have been contacted by the applicant who have no issues with visibility although this is not what has been documented. The issues of visibility approaching from Ipswich were raised as a potential problem and discussed in detail.

An objection to the application was read out from Ian Bryce who strongly objected to the development, a copy of his objection is held with the minutes.

**6. Planning -**

The following applications had been received and were looked at online by councillors.

DC/17/04754 – Erection of detached double garage

Three Mile Farm Cottage, Pond Hall Road, Hintlesham, Suffolk, IP8 3QN

*The Parish Council supported the application.*

DC/17/04737 – Change of use of land for the erection of 4 'safari tent' type holiday units with associated parking and landscaping.

Home Wood, Hintlesham Hall Park, Ipswich

*The Parish Council made the decision to object to the application on the grounds of access and visibility (an unsafe entrance point). This was Proposed by Peter Eaton, seconded by Frances Self A vote was taken with three in favour and two against the proposal.*

DC/17/03446 – Erection of two storey dwelling on land adjacent to 2 Victoria Cottages  
2 Victoria Cottages, Duke Street, Hintlesham, Ipswich  
*The Parish Council decided to support the application.*

DC/17/03019 – Erection of Cartlodge  
Manor Farm Grove, Duke Street, Hintlesham  
*The Parish Council decided to support the application.*

DC/17/046 -  
2 Park Farm Cottages  
*The Parish Council decided to support the application.*

**7. MUGA.**

The Community Council have now met and the decision to move forward and build the MUGA has been recorded.

A separate committee/club will be set up for the MUGA with their own set of accounts which will then feed into the Community Council in the same way as the bar and social club.

The Community Council have authorised the transfer of the donation of £25k to the parish council which will be kept separate from the parish council precept funds and ringfenced in the accounts as being solely for the MUGA project. The reserved matters of the lights and cycle storage can now be dealt with and a contractor appointed. The Viridor funds will need to be applied for especially as the time scale for the beginning of draw- down of the funds is rapidly approaching. Section 106 monies will also need to be applied for from Babergh District Council.

John Whyman intends to stand down and pass the project on going forward to someone who can manage the MUGA and provide fresh skills and energy.

**8. Reports from Parish Councillors**

A village footpath reported at a previous meeting will be dealt with by Rights of Way.  
Duke Street – A signpost to Raydon and Chattisham is damaged and will be reported.

**9. Finance –**

The following cheques were approved and signed

Chq	Expense	Payee	Amount
100952	Clerks Salary & print cart	S Barber	£143.70
100953	ICO – Data Protection	ICO	£35.00
100954	Insurance	CAS	£229.76
100955	Grounds Maintenance	Vertas	£1356.18

External Audit – The audit has been completed with an audit point regarding the defibrillator assets which will be corrected for the 2017/18 audit.

**10. Correspondence Received**

SALC Annual Report  
Boundary Review

**11. Any other business/items for next agenda**

Local Plan

**There being no further business the meeting closed at 9.30pm**

