

# Chattisham & Hintlesham Parish Council

## MINUTES OF THE MEETING OF CHATTISHAM AND HINTLESHAM PARISH COUNCIL HELD AT THE COMMUNITY HALL ON THURSDAY 8<sup>th</sup> March 2018

### PRESENT:

**Councillors:** Stephanie Coupland (chair), Frances Self, Ian Bryce, Debbie Archer, Peter Eaton, Chris Leney, Jamie Bostock, Ben Cox and Diane Chase, David Marsh, Stuart Kellett

**District Councillors:** Nick Ridley

**County Councillor:** Christopher Hudson

**Members of the Public:** There were 3 members of the public present.

- **Apologies for Absence -**

Apologies for absence had been received from Barry Gasper & John Whyman

**To approve the minutes of the meetings Thursday 8<sup>th</sup> February 2018.**

There was one amendment made change monthly to read PCSO

Minutes for the meeting had been circulated to all councillors these were proposed as a true record by Frances Self and seconded by Ian Bryce. The minutes were duly signed by Stephanie Coupland.

- **Declaration of Interest of any item on the Agenda -**

Ian Bryce & Chris Leney signed the book in relation to planning for Mill Farm Barns

- **Matters Arising from the Minutes**

MUGA update report given separately later in the meeting

The Community Speed watch training Les Cole and Peter Beal should have attended last week but due to bad weather it was cancelled.

Community Infrastructure Levy Expenditure Policy meetings were attended by Ian Bryce, Frances Self & Stephanie Coupland - report given separately later in the meeting

Babergh Councillors Register of Interest still 3 councillors to complete Debbie Archer, Jamie Bostock & Frances Self.

Helen has been on a website training workshop, where she has learnt a lot and there are now moving pictures on our website, if anybody has any other pictures please send to her.

- **Adjournment for reports from County Councillor, District Councillors and comments from members of the public -**

County Councillor - Christopher Hudson - reported that he was very annoyed to hear about the church book being damaged and forward it to EADT to get publicity. It seems to be happening to other villages too and following on from lead being stolen. He thanked Stephanie for sending the pictures of the accident damage on Sunday at Policeman's Corner and has forward the pictures on to Mike Motteram and is waiting a reply. Chris Leney was asked to compile a letter to Mike Motteram and copy Christopher Hudson asking for a site meeting to review the need for more 30mph signs. There will be a public consultation over the future of the Record Office Service in Lowestoft. There was a well attended meeting at Burstall regards the proposal to change home to school travel in Suffolk. There are many 'have your say' events being held and the decision will be made in June 2018. The Parish or individuals can write to Colin Jones regarding this issue. In February two drones were launched to help manage the blue light service incidents, they will be used by Suffolk Fire and Rescue, Suffolk Constabulary, Suffolk County Council and Suffolk Lowland Search and Rescue. They cost around £42,500 and are

based at Woodbridge. The overall cost of the drones was raised compared to the costs of the police helicopter and also how much is it going to cost for the pilot licences. Christopher Hudson is to come back with the costs and also find out how many people per year are prosecuted by the use of the police helicopter. More than 97% of students received their preferred Secondary School. The preferred alignments of Ipswich's Upper Orwell Crossings have been unveiled if there are any comments Christopher Hudson will take back. There are no further updates on the Broadband, Christopher Hudson is still waiting for a response. Cllr Nick Ridley reported that the council tax increase had good support from the members. The investment in the Hadleigh & Kingfisher pools had been agreed. The Boundary Commission are recommending new ward boundaries in Babergh, but they have not counted the population properly, with proposal that Sproughton goes in with Pinewood, and Bentley with Copdock, Washbrook, Burstall, Hintlesham & Chattisham and Little & Great Wenhams. This is not very sensible as this leaves Capel St Mary in the middle. The deadline for this is 30<sup>th</sup> April 2018. The referendum on the merger is proceeding and should be carried out late this year. If it does not go the way of a merger there will be a serious problem. A full business case will go out before the referendum.

We have received some information from the telephone survey which shows a positive response for Babergh. The questions that were asked are the same as used for Waveney and others. Frances Self asked if he can get hold of a copy of the questionnaire to look at the questions that were asked. There has been 6,000 planning applications passed and 1,800 of these have not yet been built. Ian Bryce queried this as Councillor Kemp stated 3,000 in an interview on television. Wolsey Grange have got permission for 420-430 houses compared to 350 on the plan. There will be a full application for more houses and a school but not sure how many this will be at the moment.

Members of the public -there has been no further speed monitoring there should be one next week. A request has been sent to the PCSO for a speed check in Duke Street. There was an accident before the bad weather, a vehicle went through the hedge at Glenavon. Also two accidents near the BT box, the sign was knocked down and this has now been repaired. There has been 6 fairly serious accidents in Hintlesham in the last 4 years. It was asked if an article could go in to The Link asking for people to not park on the paths. The Community Speedwatch meeting is next weds Les and Richard have agreed to attend. The Bus Stop time table still not available. The Church Clock is not working and Jenny has confirmed this is being looked at. Ditch blocked again, Jamie Bostock has had a meeting with Richard Langton about ditches they are going to dig out and put bigger pipes in.

- **Planning -**

The following applications had been received and were looked at online by the councillors.

DC/18/00560 - 1 Woodview Cottages, Duke Street, Hintlesham  
Erection of a single storey rear extension  
There were no objections to this application

DC/18/00732 - Mill Farm Barns, Priory Road, Hintlesham  
Erection of detached storage outbuilding  
There were no objections to this application

- **War Memorial Hintlesham**

Peter was approached by Gerald Main regarding the war memorial lettering, Gerald has received two quotes £486 + VAT and £295 including VAT they both offer the same work. Gerald has looked into applying for a grant for the work but this could take some time and there is a pre application process to complete first. It was suggested that the work could be completed in time to celebrate the 100 years armistice day with the Primary School. Jamie Bostock proposed that the Parish Council will pay for the lettering on all four sections to be repaired and Chris Leney seconded, all were in favour.

- **Reports from Parish Councillors**

MUGA update - Babergh Community Grant of £22,000 has been successful. They have applied to Lord Belstead Trust asking for funding for Astro Turf and electrical extension of electricity

supply. They have met with the Primary School regarding their successful Lottery bid, they used a company specialised in grant applications which cost £150 in fees and was suggested they invest in this. Nick Ridley offered to look into finding an additional sum for extras.

Ben Cox to chase bus time tables

Jamie Bostock has asked for an article to go in The Link asking for the Public to adhere to the footpath map as he has people walking all over place at Red House Farm. David Marsh has agreed to write this.

VAS sign ask Christiana for an update.

Peter Eaton attend the SALC meeting on Monday and met the new Chief Executive Officer Sally Longmate. There were various discussions and they did come up with some ideas to make the meetings more appealing. Peter will be attending the next meeting.

The Community Council AGM is next Thursday 8pm and look out for upcoming events

Diane Chase reported that in Chattisham water collects on the corner at Charity Farm and causes problems with traffic went to take picture and it had gone today. Roger has taken pictures of potholes and reported them.

Congratulation the community events committee for all their hard work and events

Community Infrastructure Levy (CIL) meetings were attended by Stephanie Coupland, Ian Bryce & Frances Self. S106 was originally a levy paid by developers for both Community based facilities and larger infrastructure projects eg. Highways and schools, on which the development placed demands. Some councils still use this method exclusively. Babergh still uses this method for very large, strategic sites like the Ipswich Fringe and Lady Lane Hadleigh. But for all other development from April 2016 Babergh separated the two strands of S106 into

- CIL for Community projects and
- S106 for everything not covered by CIL

CIL-All development over 100 sq. mtrs. pays CIL, not just housing. The tariff is based on a fixed square metre price depending on area and is non-negotiable. Social housing, charities, self-build and extensions are exempt. The money is payable immediately in instalments once the development begins and the proceeds are divided :

- 5% Administration
- 15% Parish (25% if the Parish has a Neighbourhood Plan)
- 80% (or 70%) for the Local and Strategic Infrastructure

The list of Infrastructure items which can be provided or maintained by Parish Councils is extensive and can be found on Babergh's Web site. It includes traffic calming, road signs and care of the Public clock.

S106-Developments over 1000 sq.mtrs. Are referred to as Major Developments and S106 is liable in addition to CIL. As S106 is negotiable between the developer and Babergh it can be contentious.

Parishes can access CIL

- From their own 15% (25%)
- From the Local and Strategic Pot which is allocated via a twice yearly bidding process, starting April 2018.
- From any unspent historical S106 which has strict conditions.

Parish Investment Infrastructure Plan(PIIPs)

To access funds it is strongly advised that Parishes compile a PIIP which is, however, optional and is not a material planning consideration. Whatever the bid for funds it must be evidence driven based on the needs of the Parish. There is a great deal of further information available about CIL on Babergh's Website.

- **Finance -**

Parish Clerk Half day workshop 29<sup>th</sup> March 2018 for £36.00 was agreed and Ian Bryce proposed and Chris Leney seconded

The following cheques were approved and signed:-

<b>Chq</b>	<b>Expense</b>	<b>Payee</b>	<b>Amount</b>
100973	Clerk Salary & Expenses	J Brown	£162.11
100974	Streetlights - Apr 17 - March 18 - VAT	SCC	£36.87
100975	Litter and dog bin emptying 2017	Babergh DC	£173.21
100976	Clerk Half Day Workshop 29.03.18	SALC	£36.00

- **Correspondence Received -**

A member of the parish has emailed enquiring about the lack of provision of accessible play equipment for wheelchair users on the field and the community center. He has also raised the issue as part of the MUGA proposal. John Whyman has agreed to arrange a meeting to discuss this further

Debbie Archer to look in to what the requirements are for access and equipment

- **Any other business/items for next agenda -**

Nick Ridley asked for confirmation of the Annual Parish Meetings dates

Peter Eaton asked if there was an update on the Data Protection and the clerk replied this was still being looked into locally

Debbie thanked the local community for all their help and support during the recent bad weather

There were no further items

There being no further business the meeting closed at 9.17pm