

## CHATTISHAM AND HINTLESHAM PARISH COUNCIL

CLERK: Tamsin Pearce

Clerk contact details  
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**You Are Invited To Attend the AGM Parish Council Meeting which will be held at Hintlesham Community Centre at 7.30pm on Thursday 20<sup>th</sup> May 2021**

**PLEASE NOTE THIS MEETING WILL BE RECORDED**

### AGENDA

1. Election of Chairman
2. Apologies for Absence
3. To approve the Minutes of the Meetings dated 8th April 2021
4. Appointment of Officers and Representatives:

Vice Chairman	Safer Communities & Road Safety Officer
Graffiti Officer	Emergency Officer
Footpath Officer	Tree Warden
SALC Representative	Public Transport
Red Kiosk/Bench Monitor	Equality & Diversity Officer
Playing Field Liaison Officer	Village Directory
Risk Management	Planning Lead
BAPTC Representative	National Grid Community forum representative
5. Declaration of Interest on any item on the Agenda
6. Matters Arising from Minutes dated 8th April 2021
7. Adjournment for reports from County and District Councillor's and comments from members of the public
8. Planning

DC/21/02623 | Planning Application - Erection of 1no. dwelling with associated cartlodging and upgrading of vehicular access. | Land Adjacent The Old Rectory The Street Chattisham Suffolk IP8 3PY  
[DC/21/02623 | Planning Application - Erection of 1no. dwelling with associated cartlodging and upgrading of vehicular access. | Land Adjacent The Old Rectory The Street Chattisham Suffolk IP8 3PY \(babberghmidsuffolk.gov.uk\)](#)

**Update** - DC/21/02666 | Application for Non Material Amendment relating to DC/20/02313 - Changes to fenestration and materials including revisions to internal layout. | Linden Cottages Duke Street Hintlesham Suffolk - GRANTED

**Update** – Ref No: DC/21/00971 - Householder Planning Application – Erection of single storey extension with roof lantern – Fairview Duke Street, Hintlesham, Ipswich, Suffolk, IP8 3QP – GRANTED

**Update** – DC/21/00215 – Condition 6 (storage and presentation of bins) – Upper Birches Folly Road, Chattisham, Ipswich, Suffolk, IP8 3QG.

Ref No: DC/21/01243 -GRANTED

**Update** – Householder Planning Application – Erection of two storey front extension including porch – Phalmier, Duke Street, Hintlesham, Ipswich, Suffolk, IP8 3PW. – Ref No: DC/21/01604 – GRANTED

**Update** – Planning Application – change of use of agricultural field to domestic garden to serve Fairview, Duke Street, Hintlesham – Fairview, Duke Street, Hintlesham, Ipswich, Suffolk, IP8 3QP. – Ref No: DC/21/01447 – GRANTED

**Update** – Householder application – Erection of side garage extension – California House, 1 California Lane, Hintlesham, Ipswich, Suffolk, IP8 3QJ. – Ref No: DC/21/01494 – GRANTED

**Update** - Householder Planning Application - Siting residential park home for ancillary use to the host dwelling (following removal of storage container). Dale View, Washbrook Road, Hintlesham, Ipswich Suffolk IP8 3NW – Ref No: DC/21/01419 – GRANTED

**Update** - Application for a Non Material Amendment relating to DC/20/01979 - Change of external walls and roof finishes and change to window and door styles to Plot 5. Walls to be black painted softwood weatherboard with a red brick plinth. Roof to be clay pantiles. Windows to be painted hardwood flush casement windows. The Pony Paddock, Duke Street, Hintlesham, Suffolk -REFUSED

**Update** - DC/21/00837 | Application for a Non Material Amendment relating to DC/20/00838 - Amendments to Agricultural Building, additional roller door, personal door and lights. | Charity Farm The Street Chattisham Ipswich Suffolk IP8 3QG - REFUSED

9. Tree and Hedge planning update
10. Recording of meetings draft policy
11. Litter Pick
12. BAPTC
13. Internal auditor – Pat King no longer conducting the internal audit. Mark Walters will now do the internal audits going forward.
14. SARS
15. Parish Councillor vacancy
16. National Grid – Bramford to Twinstead
16. Finance – Items for payment
  - Suffolk Assn. of Local Councils – Membership subscription 2021/22 - £365.12
  - Suffolk Assn. of Local Councils – Clerk training -£30.00
  - Suffolk Assn. of Local Councils – Clerk training - £90.00
  - Clerk Salary & Expenses - £157.65
  - To sign the governance statement for end of year
18. Reports from Parish Councillors

19. Correspondence received  
All circulated via email

20. Items for next agenda

21. Date of next meeting – 10<sup>th</sup> June 2021

Signed: